

**TRAVEL ORDER NO.: BARMM** -\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Employee/s and designation:

**(Name)**

*(Position/Designation)*

Agency: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

You are hereby allowed to travel to **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** on **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** to attend **(indicated purpose of travel)**.

Travelling expenses shall be charged to the available funds of the agency, subject to usual accounting and auditing rules and regulations.

Please be guided accordingly.

*By Authority of the Chief Minister*

**AHOD BALAWAG EBRAHIM:**

**ABDULRAOF A. MACACUA**

*Executive Secretary - Designate*