

PHILIPPINE BIDDING DOCUMENTS

Supply and Delivery of Machinery and Equipment for the Bangsamoro Sports Commission

Government of the Republic of the Philippines

**Sixth Edition
July 2020**

Preface

These Philippine Bidding Documents (PBDs) for the procurement of Goods through Competitive Bidding have been prepared by the Government of the Philippines for use by any branch, constitutional commission or office, agency, department, bureau, office, or instrumentality of the Government of the Philippines, National Government Agencies, including Government-Owned and/or Controlled Corporations, Government Financing Institutions, State Universities and Colleges, and Local Government Unit. The procedures and practices presented in this document have been developed through broad experience, and are for mandatory use in projects that are financed in whole or in part by the Government of the Philippines or any foreign government/foreign or international financing institution in accordance with the provisions of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

The Bidding Documents shall clearly and adequately define, among others: (i) the objectives, scope, and expected outputs and/or results of the proposed contract or Framework Agreement, as the case may be; (ii) the eligibility requirements of Bidders; (iii) the expected contract or Framework Agreement duration, the estimated quantity in the case of procurement of goods, delivery schedule and/or time frame; and (iv) the obligations, duties, and/or functions of the winning bidder.

Care should be taken to check the relevance of the provisions of the PBDs against the requirements of the specific Goods to be procured. If duplication of a subject is inevitable in other sections of the document prepared by the Procuring Entity, care must be exercised to avoid contradictions between clauses dealing with the same matter.

Moreover, each section is prepared with notes intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They shall not be included in the final documents. The following general directions should be observed when using the documents:

- a. All the documents listed in the Table of Contents are normally required for the procurement of Goods. However, they should be adapted as necessary to the circumstances of the particular Procurement Project.
- b. Specific details, such as the “*name of the Procuring Entity*” and “*address for bid submission*,” should be furnished in the Instructions to Bidders, Bid Data Sheet, and Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- c. This Preface and the footnotes or notes in italics included in the Invitation to Bid, Bid Data Sheet, General Conditions of Contract, Special Conditions of Contract, Schedule of Requirements, and Specifications are not part of the text of the final document, although they contain instructions that the Procuring Entity should strictly follow.
- d. The cover should be modified as required to identify the Bidding Documents as to the Procurement Project, Project Identification Number, and Procuring Entity, in addition to the date of issue.

- e. Modifications for specific Procurement Project details should be provided in the Special Conditions of Contract as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the Bid Data Sheet or Special Conditions of Contract, these terms shall be printed in bold typeface on Sections I (Instructions to Bidders) and III (General Conditions of Contract), respectively.
- f. For guidelines on the use of Bidding Forms and the procurement of Foreign-Assisted Projects, these will be covered by a separate issuance of the Government Procurement Policy Board.

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Glossary of Acronyms, Terms, and Abbreviations

ABC – Approved Budget for the Contract.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

CDA - Cooperative Development Authority.

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

CIF – Cost Insurance and Freight.

CIP – Carriage and Insurance Paid.

CPI – Consumer Price Index.

DDP – Refers to the quoted price of the Goods, which means “delivered duty paid.”

DTI – Department of Trade and Industry.

EXW – Ex works.

FCA – “Free Carrier” shipping point.

FOB – “Free on Board” shipping point.

Foreign-funded Procurement or Foreign-Assisted Project– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

Framework Agreement – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

GPPB – Government Procurement Policy Board.

INCOTERMS – International Commercial Terms.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national

buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

Supplier – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

UN – United Nations.

Section I. Invitation to Bid



Republic of the Philippines
BANGSAMORO AUTONOMOUS REGION IN MUSLIM MINDANAO
BIDS AND AWARDS COMMITTEE
OFFICE OF THE CHIEF MINISTER

Bangsamoro Government Center, Governor Gutierrez Avenue, Rosary Heights VII, Cotabato City 9600

INVITATION TO BID
Supply and Delivery of Machinery and Equipment for the
Bangsamoro Sports Commission
IB No.:

1. The Office of the Chief Minister, Bangsamoro Autonomous Region in Muslim Mindanao (OCM-BARMM), through the General Appropriations Act for the Bangsamoro 2021 intends to apply the sum of **Two Million One Hundred Thirty-Six Thousand Seven Hundred Sixty-One Pesos and Twenty-One Centavos (PHP 2,136,761.20)** being the Approved Budget for the Contract (ABC) to payments under the contract for the Supply and Delivery of Machinery and Equipment for the Bangsamoro Sports Commission.

Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The OCM-BARMM now invites bids for the **Supply and Delivery of Machinery and Equipment for the Bangsamoro Sports Commission**. Delivery of the Services is specified in Section VI. Schedule of Requirements. Bidders should have completed, within three years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from OCM-BARMM and inspect the Bidding Documents at the address given below during 8:00 a.m.-5:00 p.m. during office hours.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **September 16-October 6, 2021, 8:30 a.m.** from the given address and website(s) below upon payment of the applicable fee for the Bidding Documents, in the amount of Twenty Thousand Pesos (PHP 20,000.00), pursuant to the latest Guidelines issued

by the GPPB. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.

6. The OCM-BARMM will hold a **Pre-Bid Conference¹ on September 23, 2021, 9:00 a.m. at Bajau Hall, 2F OCM Building, Bangsamoro Government Center, Cotabato City**, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, **on or before October 6, 2021, 8:30 a.m.** Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. **Bid opening shall be on October 6, 2021, 9:00 a.m.** at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The OCM-BARMM reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

*Bids and Awards Committee Secretariat
Office of the Chief Minister
2F Office of the Chief Minister, Bangsamoro Government Center,
Bangsamoro Government Center, Gov. Gutierrez Ave.,
Rosary Heights VII, Cotabato City
Tel. No. (064) 552-1053
0917-831-7214*

12. You may visit the following websites:

For downloading of Bidding Documents:

<https://bangsamoro.gov.ph/transparency/bids-and-awards-committee/#ITB>

September 15, 2021

Sgd.
SHA ELIJAH B. DUMAMA-ALBA
Chairperson, Bids and Awards Committee

¹ May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

Section II. Instructions to Bidders

Notes on the Instructions to Bidders

This Section on the Instruction to Bidders (ITB) provides the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Entity. It also provides information on bid submission, eligibility check, opening and evaluation of bids, post-qualification, and on the award of contract.

1. Scope of Bid

The Procuring Entity, OCM-BARMM, wishes to receive Bids for the Supply and Delivery of Machinery and Equipment, with identification number_____.

The Procurement Project (referred to herein as “Project”) is composed of one lot, the details of which are described in Section VII (Technical Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for GAAB 2021 in the amount of PHP 2,136,761.20

2.2. The source of funding is:

- a. NGA, the General Appropriations Act or Special Appropriations.

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.

5.2. Foreign ownership limited to those allowed under the rules may participate in this Project.

- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:
- a. For the procurement of Non- Expendable Supplies: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least Fifty percent (50%) of the ABC.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that:

- a. Subcontracting is not allowed.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.

- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within *three years* prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.

12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:
 - a. For Goods offered from within the Procuring Entity's country:
 - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
 - ii. The cost of all customs duties and sales and other taxes already paid or payable;
 - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
 - iv. The price of other (incidental) services, if any, listed in e.
 - b. For Goods offered from abroad:
 - i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers

registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.

- ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.

13. Bid and Payment Currencies

13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

13.2. Payment of the contract price shall be made in:

- a. Philippine Pesos.

14. Bid Security

14.1. The Bidder shall submit a Bid Securing Declaration² or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.

14.2. The Bid and bid security shall be valid until *120 Calendar days from submission*. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

16. Deadline for Submission of Bids

16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

² In the case of Framework Agreement, the undertaking shall refer to entering into contract with the Procuring Entity and furnishing of the performance security or the performance securing declaration within ten (10) calendar days from receipt of Notice to Execute Framework Agreement.

17. Opening and Preliminary Examination of Bids

- 17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference

- 18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*," using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.

- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.

- 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.

- 19.4. The Project shall be awarded as follows:

One Project having several items that shall be awarded as one contract.

- 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

20. Post-Qualification

- 20.1. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, *{[Include if Framework Agreement will be used:]}* or in the case of multi-year Framework Agreement, that it is one of the eligible bidders who have submitted bids that are found to be technically and financially compliant, *}* the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**. *{[Include if Framework Agreement will be used:]}* For every mini-competition in Framework Agreement, the LCB shall likewise submit the required documents for final Post Qualification. *}*

21. Signing of the Contract

- 21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet

Notes on the Bid Data Sheet

The Bid Data Sheet (BDS) consists of provisions that supplement, amend, or specify in detail, information, or requirements included in the ITB found in Section II, which are specific to each procurement.

This Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB and has to be prepared for each specific procurement.

The Procuring Entity should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, and the bid evaluation criteria that will apply to the Bids. In preparing the BDS, the following aspects should be checked:

- a. Information that specifies and complements provisions of the ITB must be incorporated.
- b. Amendments and/or supplements, if any, to provisions of the ITB as necessitated by the circumstances of the specific procurement, must also be incorporated.

Bid Data Sheet

ITB Clause	
3	<p>Bidders should comply with the prescribed Bidding forms specified in GPPB Circular 04-2020, GPPB Resolution 16-2020, and the Bidding Documents.</p> <p>Bids not addressing or providing all the required items in the above documents shall be considered non-responsive and, thus, automatically disqualified.</p>
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <ol style="list-style-type: none"> a. Contract for the supply and delivery of IT related products; and b. completed within three years prior to the deadline for the submission and receipt of bids.
7.1	<i>Not applicable.</i>
10.1	The first envelope shall contain the eligibility and technical documents of the Bid as specified in Section IX. Checklist of Technical and Financial Documents arranged and tabbed. Failure of the bidder to do so shall be a ground for the rejection of its bid.
11.1	The second bid envelope shall contain the financial documents for the Bid as specified in Section IX. Checklist of Technical and Financial Documents arranged and tabbed. Failure of the bidder to do so shall be a ground for the rejection of its bid.
12	The price of the Goods shall be quoted in Philippine Peso.
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <ol style="list-style-type: none"> a. The amount of not less than _____ <i>[Indicate the amount equivalent to two percent (2%) of ABC]</i>, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or b. The amount of not less than _____ <i>[Indicate the amount equivalent to five percent (5%) of ABC]</i> if bid security is in Surety Bond.
15	<p>Each Bidder shall submit six (6) certified true copies of its Technical and Financial documents certified by the owner or duly authorized representative whose full name and designation should be indicated below the signature.</p> <p>With respect to the documents that are required by the PBD 6th edition to be original should be originally signed by the bidder or its duly authorized representative.</p> <p>Each bidder shall submit its bid proposal to a one mother envelope that shall contain 6 more envelopes containing six copies of its technical and financial</p>

	documents. Each of the six envelopes shall contain two more envelopes labeled as technical and financial component. The envelopes must be properly and separately marked and sealed.
19.3	<i>Not applicable.</i>
20.2	<i>Not applicable.</i>

Section IV. General Conditions of Contract

Notes on the General Conditions of Contract

The General Conditions of Contract (GCC) in this Section, read in conjunction with the Special Conditions of Contract in Section V and other documents listed therein, should be a complete document expressing all the rights and obligations of the parties.

Matters governing performance of the Supplier, payments under the contract, or matters affecting the risks, rights, and obligations of the parties under the contract are included in the GCC and Special Conditions of Contract.

Any complementary information, which may be needed, shall be introduced only through the Special Conditions of Contract.

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

2. Advance Payment and Terms of Payment

2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

[Include the following clauses if Framework Agreement will be used:]

2.3. For a single-year Framework Agreement, prices charged by the Supplier for Goods delivered and/or services performed under a Call-Off shall not vary from the prices quoted by the Supplier in its bid.

2.4. For multi-year Framework Agreement, prices charged by the Supplier for Goods delivered and/or services performed under a Call-Off shall not vary from the prices quoted by the Supplier during conduct of Mini-Competition.

3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184. *[Include if Framework Agreement will be used:] In the case of Framework Agreement, the Bidder may opt to furnish the performance security or a Performance Securing Declaration as defined under the Guidelines on the Use of Framework Agreement.]*

4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project *{[Include if Framework Agreement will be used:] or Framework Agreement}* specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

5. Warranty

5.1 In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.

5.2 The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

Section V. Special Conditions of Contract

Notes on the Special Conditions of Contract

Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC found in Section IV.

The Special Conditions of Contract (SCC) complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity's country, the sector, and the Goods purchased. In preparing this Section, the following aspects should be checked:

- a. Information that complements provisions of the GCC must be incorporated.
- b. Amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.

However, no special condition which defeats or negates the general intent and purpose of the provisions of the GCC should be incorporated herein.

Special Conditions of Contract

GCC Clause	
1	<p>Delivery and Documents –</p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p><i>[For Goods supplied from within the Philippines, state:]</i> “The delivery terms applicable to this Contract are delivered in Cotabato City. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site is <i>[indicate name(s)]</i>.</p> <p>Incidental Services –</p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements: <i>Select appropriate requirements and delete the rest.</i></p> <ol style="list-style-type: none"> a. performance or supervision of on-site assembly and/or start-up of the supplied Goods; b. furnishing of tools required for assembly and/or maintenance of the supplied Goods; c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods; d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and
	<ol style="list-style-type: none"> e. training of the Procuring Entity’s personnel, at the Supplier’s plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods. f. <i>[Specify additional incidental service requirements, as needed.]</i> <p>The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.</p>

Spare Parts –

The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:

Select appropriate requirements and delete the rest.

- a. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and
- b. in the event of termination of production of the spare parts:
 - i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and
 - ii. following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested.

The spare parts and other components required are listed in **Section VI (Schedule of Requirements)** and the cost thereof are included in the contract price.

The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spare parts or components for the Goods for a period of [*indicate here the time period specified. If not used indicate a time period of three times the warranty period*].

Spare parts or components shall be supplied as promptly as possible, but in any case, within [*insert appropriate time period*] months of placing the order.

Packaging –

The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.

	<p>The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.</p> <p>The outer packaging must be clearly marked on at least four (4) sides as follows:</p> <p>Name of the Procuring Entity Name of the Supplier Contract Description Final Destination Gross weight Any special lifting instructions Any special handling instructions Any relevant HAZCHEM classifications</p>
	<p>A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.</p> <p>Transportation –</p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p>
	<p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic</p>

	<p>Supplier’s risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p> <p>Intellectual Property Rights –</p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
2.2	“The terms of payment shall be as follows: a. monthly billing.”
4	The inspections and tests that will be conducted are: <i>[Indicate the applicable inspections and tests]</i>

Section VI. Schedule of Requirements

The delivery shall be made within 60 calendar days upon receipt of the Notice to Proceed at Bangsamoro Government Center, Cotabato City,

<i>Item</i>	<i>Description</i>	<i>Quantity</i>	Delivered, Weeks/Months
1	Desktop Computer	6	Within 60 calendar days upon receipt of the NTP
2	Printer With Scanner	6	
3	Laptop	6	
4	UPS Power Supply	6	
5	Camera (DSLR)	1	
6	2.5 HP Air conditioner Wall Mounted	1	
7	Water Dispenser (Hot & Cold)	5	
8	Projector's w/ Screen	1	
9	Photocopier	1	
10	Drone	1	
11	CCTV 5-8 Camera	1	
12	ID Card Printer Dual-Sided with Ethernet	1	
13	Sound System	2	
14	TV	1	
15	Refrigerator	1	
16	Coffee Maker	2	
FURNITURE, FIXTURE AND BOOKS OUTLAY			
17	Steel Cabinet (For files)	5	Within 60 calendar days upon receipt of the NTP
18	Clerical Table	15	
19	Chair	15	
20	Conference Table with Chairs	6	
21	Executive Tables	6	
22	Executive Chairs	6	
23	Bookshelves	10	
24	Gang Chair	1	
25	Sofa	1	

Section VII. Technical Specifications

Notes for Preparing the Technical Specifications

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying their Bids. In the context of Competitive Bidding, the specifications (*e.g.* production/delivery schedule, manpower requirements, and after-sales service/parts, descriptions of the lots or items) must be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of transparency, equity, efficiency, fairness, and economy in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation and post-qualification facilitated. The specifications should require that all items, materials and accessories to be included or incorporated in the goods be new, unused, and of the most recent or current models, and that they include or incorporate all recent improvements in design and materials unless otherwise provided in the Contract.

Samples of specifications from previous similar procurements are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the goods and the repetitiveness of the type of procurement, it may be advantageous to standardize the General Technical Specifications and incorporate them in a separate subsection. The General Technical Specifications should cover all classes of workmanship, materials, and equipment commonly involved in manufacturing similar goods. Deletions or addenda should then adapt the General Technical Specifications to the particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials, and workmanship, recognized Philippine and international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the Special Conditions of Contract or the Technical Specifications.

Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Technical Specifications to specific standards and codes to be met by the goods and materials to be furnished or tested, the provisions of the latest edition or revision of the relevant standards and codes shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national or relate to a particular country or region, other authoritative standards that ensure substantial equivalence to the standards and codes specified will be acceptable.

Reference to brand name and catalogue number should be avoided as far as possible; where unavoidable they should always be followed by the words “*or at least equivalent.*” References to brand names cannot be used when the funding source is the GOP.

Where appropriate, drawings, including site plans as required, may be furnished by the Procuring Entity with the Bidding Documents. Similarly, the Supplier may be requested to provide drawings or samples either with its Bid or for prior review by the Procuring Entity during contract execution.

Bidders are also required, as part of the technical specifications, to complete their statement of compliance demonstrating how the items comply with the specification.

Technical Specifications

Item	Specification	Statement of Compliance
		<p><i>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>

Item	Specification	Quantity	State of Compliance
Desktop Computer	<ul style="list-style-type: none"> - Motherboard: Brighton FHD - Memory: 8 GB DDR4-2666 SDRAM (1 x 8 GB) - Memory & Storage: 8 GB memory; 512 GB SSD storage - Internal Storage: 512 GB PCIe® NVMe™ M.2 SSD - Processor Type: Intel Core i5 - Processor: Intel® Core™ i5-10400T (2.0 GHz base frequency, up to 3.6 GHz with Intel® Turbo Boost Technology, 12 MB L3 cache, 6 cores) - Processor Family: 10th Generation Intel® Core™ i5 processor - Processor Speed: 2.0 GHz - Graphics: Integrated - Graphics Card: Intel® HD Graphics 630 - Graphics: Discrete - Graphics Card: NVIDIA® GeForce® MX 350 (2 GB GDDR5 dedicated) - Ports: 1 SuperSpeed USB Type-A 5Gbps signaling 	6	

	<p>rate (Battery Charging 1.2); 1 headphone/microphone combo</p> <ul style="list-style-type: none"> - Expansion Slots: 2 M.2 (1 for SSD, 1 for WLAN) - Network Interface: Integrated 10/100/1000 GbE LAN - Wireless: Realtek 802.11a/b/g/n/ac (2x2) Wi-Fi® and Bluetooth® 5 combo - Memory Card Device: HP 3-in-1 memory card reader - Dimensions: 54.03 x 16.5 x 43.53 cm - Weight: 6.9 kg - Power Supply Type: 150 W Smart AC power adapter - Keyboard: HP USB White wireless keyboard and mouse combo - Webcam: HP Widevision 5 MP IR privacy camera with integrated quad array digital microphone <p>Software:</p> <ul style="list-style-type: none"> - HP Apps: HP Audio Switch; HP Display Control; HP Support Assistant - Software Included: McAfee LiveSafe™ 		
<p>Printer With Scanner</p>	<p>Printer Type: Print, Scan, Copy</p> <p>Printing Technology:</p> <p>Print Method: On-demand inkjet (Piezoelectric)</p> <p>Minimum Ink Droplet Volume:3 pl</p> <p>Printer Language: ESC / P-R</p> <p>Print Direction: Bi-directional printing</p> <p>Nozzle Configuration:180 x 1 nozzles Black, 59 x 1 nozzles per colour (Cyan, Magenta, Yellow)</p> <p>Maximum Resolution:5760 x 1440 dpi (with Variable-Sized Droplet Technology)</p> <p>Automatic 2-sided printing:No</p> <p>Print Speed:</p> <p>Photo Default – 10 x 15 cm / 4 x 6 “:Approx. 69 sec per photo (Border) / 90 sec per photo (Borderless) *1</p> <p>Draft, A4 (Black / Colour): Up to 33 ppm / 15 ppm *1</p> <p>ISO 24734, A4 Simplex (Black / Colour): Up to 10 ipm / 5.0 ipm *1</p>	<p>6</p>	

	<p>First Page Out Time from Ready Mode (Black / Colour): Approx. 10 sec / 16 sec ^{*1}</p> <p>Copy Speed:</p> <p>Copy Quality: Colour / Black-and-White; Draft / Standard</p> <p>Maximum Copies from Standalone:20 copies</p> <p>Maximum Copy Size: A4, Letter</p> <p>ISO 29183, A4, Simplex (Black / Colour): Up to 7.0 ipm / 1.7 ipm</p> <p>Max Copy Resolution:300 x 300 dpi</p> <p>Scan Function:</p> <p>Scanner Type: Flatbed colour image scanner</p> <p>Sensor Type:CIS</p> <p>Optical Resolution:600 x 1200 dpi</p> <p>Maximum Scan Area:216 x 297 mm (8.5 x 11.7")</p> <p>Scanner Bit Depth (Colour):48-bit input, 24-bit output</p> <p>Scanner Bit Depth (Grayscale):16-bit input, 8-bit output</p> <p>Scanner Bit Depth (Black & White):16-bit input, 1-bit output</p> <p>Scan Speed:</p> <p>Flatbed (Black / Colour):200 dpi: 11 sec / 200 dpi: 32 sec</p> <p>Paper Handling:</p> <p>Number of Paper Trays:1</p> <p>Standard Paper Input Capacity: Up to 100 sheets-A4 / Letter Plain paper (80 g/m²) Up to 20 sheets-Premium Glossy Photo Paper 10 sheets-Envelope, 30 sheets-Postcard</p> <p>Output Capacity:Up to 30 sheets, A4 plain paper 20 sheets, Premium Glossy Photo Paper</p>		
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	<p>Maximum Paper Size:215.9 x 1200 mm (8.5 x 47.24")</p> <p>Paper Feed Method: Friction feed</p> <p>Paper Size: Legal, Indian-Legal (215 x 345 mm), 8.5 x 13", Letter, A4, 16K (195 x 270 mm), B5, A5, B6, A6, Hagaki (100 x 148 mm), 5 x 7", 4 x 6", Envelopes: #10, DL, C6</p> <p>Print Margin:0 mm top, left, right, bottom via custom settings in printer driver *2</p> <p>Electrical Specifications:</p> <p>Rated Voltage 220 – 240 V</p> <p>Rated Frequency:50 – 60 Hz</p> <p>Operating:12 W</p> <p>Sleep:0.4 W</p> <p>Power Off:0.3 W</p> <p>Standby:3.9 W</p> <p>Noise Level:</p> <p>PC Printing / Plain Paper Default:6.5 B(A), 52 dB (A) *3</p> <p>PC Printing/ Premium Glossy Photo Paper Best Photo:5.2 B(A), 38 dB (A)</p> <p>Dimensions and Weight: Dimensions (W x D x H):375 x 347 x 179 mm</p> <p>Weight:3.9 kg</p> <p>Consumables:</p> <p>Black Ink Bottle:4,500 pages *4 – 003 Cyan Ink Bottle:7,500 (Composite Yield) *4 – 003 Magenta Ink Bottle:7,500 (Composite Yield) *4 – 003 Yellow Ink Bottle:7,500 (Composite Yield) *4 – 003</p> <p>Printer Software:</p> <p>Operating System Compatibility: Windows XP / Vista / 7 / 8 / 8.1 / 10 Windows Server 2003 / 2008 / 2012 / 2016 Only printing and scanning functions are supported for Windows Server OS Mac OS X 10.6.8 or later</p>		
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	<p>Interface:</p> <ul style="list-style-type: none"> USB: USB 2.0 		
Laptop	<p>Design:</p> <ul style="list-style-type: none"> - Product type: Notebook - Form factor: Clamshell <p>Display:</p> <ul style="list-style-type: none"> - Display diagonal: 39.6 cm (15.6'') - Display resolution: 1920 x 1080 pixels - Touchscreen: No - HD type: Full HD - LED backlight: Yes - Native aspect ratio: 16:9 <p>Processor:</p> <ul style="list-style-type: none"> - Processor manufacturer: Intel - Processor: i5-1035G1 - Processor frequency: 1 GHz - Processor family: Intel® Core™ i5 generasi ke-10 - Processor number of cores: 4 - Configurable TDP-up frequency: 1.2 GHz - Configurable TDP-up: 25 W - Configurable TDP-down: 13 W - Configurable TDP-down frequency: 0.7 GHz <p>Memory:</p> <ul style="list-style-type: none"> - Internal memory: 8 GB - Internal memory type: DDR4-SDRAM - Memory slots: 1x SO-DIMM <p>Storage:</p> <ul style="list-style-type: none"> - Total storage capacity: 256 GB - Storage media: SSD - Total SSDs capacity: 256 GB - Number of SSDs installed: 1 - Solid-state drive capacity: 256 GB - Optical drive: No - Card reader integrated: No <p>Graphics:</p> <ul style="list-style-type: none"> - Discrete graphics adapter model: Not available - On-board graphics adapter: Yes - Discrete graphics adapter: No - On-board graphics adapter model: Intel® UHD Graphics <p>Audio:</p> <ul style="list-style-type: none"> - Number of built-in speakers: 2 	6	

	<ul style="list-style-type: none"> - Built-in microphone: Yes <p>Camera:</p> <ul style="list-style-type: none"> - Front camera: Yes <p>Network:</p> <ul style="list-style-type: none"> - Top Wi-Fi standard: Wi-Fi 5 (802.11ac) - Wi-Fi standards: 802.11a,802.11b,802.11g,Wi-Fi 4 (802.11n),Wi-Fi 5 (802.11ac) - Ethernet LAN connection: Yes - Ethernet LAN data rates: 10,100,1000 Mbit/s <p>Ports & interfaces:</p> <ul style="list-style-type: none"> - USB 2.0 ports quantity: 2 - USB 3.2 Gen 1 (3.1 Gen 1) Type-A ports quantity: 1 - Ethernet LAN (RJ-45) ports: 1 - HDMI ports quantity: 1 - Combo headphone/mic port: Yes <p>Keyboard:</p> <ul style="list-style-type: none"> - Pointing device: Touchpad - Keyboard language: Spanish - Numeric keypad: Yes <p>Software:</p> <ul style="list-style-type: none"> - Operating system architecture: 64-bit - Operating system installed: Windows 10 Pro <p>Processor special features:</p> <ul style="list-style-type: none"> - Intel Trusted Execution Technology: No - Intel VT-x with Extended Page Tables (EPT): Yes - Intel TSX-NI: No - Intel Stable Image Platform Program (SIPP): No - Intel Software Guard Extensions (Intel SGX): Yes - Intel 64: Yes - Execute Disable Bit: Yes - Idle States: Yes - CPU configuration (max): 1 - Embedded options available: No - Intel Virtualization Technology for Directed I/O (VT-d): Yes - Intel Virtualization Technology (VT-x): Yes <p>Battery:</p> <ul style="list-style-type: none"> - Battery technology: Lithium-Ion (Li-Ion) - Number of battery cells: 2 - Battery life (max): 8 h <p>Power:</p>		
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	<ul style="list-style-type: none"> - AC adapter power: 45 W <p>Security:</p> <ul style="list-style-type: none"> - Fingerprint reader: No <p>Weight & dimensions:</p> <ul style="list-style-type: none"> - Width: 363.4 mm - Depth: 250.5 mm - Height: 19.9 mm 		
UPS Power Supply	<ul style="list-style-type: none"> - Microprocessor - based digital control - Wide input voltage and frequency range - Input voltage 220/230/240 Vac 1 Phase 50Hz/60Hz - Output voltage 220/230/240 Vac 1 Phase 50Hz/60Hz - Overload & Short circuit protection - AVR boost and buck - Fastest charging capacity - Auto charging at off mode <p>Product Overview LED front Panel Features</p> <ul style="list-style-type: none"> a. Green Indicator light – indicates AC output b. Yellow indicator light – indicates battery status c. Red indicator light – indicates DC output d. Power On/Off button <p>LCD front Panel Features</p> <ul style="list-style-type: none"> a. Alarm b. Battery Capacity c. Load Capacity d. Output Voltage e. Input Voltage/ Frequency f. AC Mode g. Battery Mode <p>Rear front Panel Features</p> <ul style="list-style-type: none"> a. AC Fuse b. AC Input c. Output outlets <p>Performance Parameters: Output Sockets: 4 Runtime: Lasts up to 7 to 8 minutes with 1 PC at 180W connected to it. (time may vary depending on PC usage and power consumption)</p> <p>Sleep Mode Auto Swing LED Display Stylish Slim Type</p>	6	
Camera (DSLR)	<p>Certification: ce</p> <p>Sensor Element Type: CMOS</p> <p>Brand Name: Winait</p> <p>Model Number: D7200</p> <p>Type: DSLR</p> <p>Screen Size: 2" - 3"</p> <p>Memory Card Type:</p>	1	

	SD Card Battery Type: Rechargeable Battery Pack Video Capture: Yes Color: Black Special Feature: Cheap Camera Place of Origin: Guangdong, China Image Stabilization: Yes Optical Zoom: > 7x Focal Length: TBD Image Resolution (Video): Full HD (1920x1080) Key Feature1: Dslr camera Key Feature2: 1080P video Key Feature3:		
2.5 HP Air conditioner Wall Mounted	1112554983_PH-3847782533 Energy efficiency (no of ticks) 5 ticks Model Hsn24iss Warranty Type Local Supplier Warranty warranty 10 Years Energy Efficiency (EGAT) Egat 5 Energy Efficiency Star 5 Stars Power Consumption (W) 900 Type Air Conditioner Single Split System Inverter	1	
Water Dispenser (Hot & Cold)	SKU 1007398529_PH-3352386138 Model WD 105 Water Dispenser Features Hot Water, Fast Heating, Cold Water, Child Lock Capacity (Liters) 20	5	

	<p>Water Dispenser Type Freestanding Specification: Hot, Cold and Normal function With child lock safety function Heating capacity: 5L/Hour; $\geq 85^{\circ}\text{C}$ Cooling capacity: 2L/Hour; $\geq 10^{\circ}\text{C}$ Hot: 550W, Cold: 100W Refrigerant: R134a With storage cabinet Height: 0.96 meters / 39 inches Power Consumption: 230v - 60hz</p>		
Projector w/ Screen	<p>Projection Technology RGB liquid crystal shutter projection system Brightness White Light Output (Normal/Eco): 3,300lm / 2,050lm Color Light Output: 3,300lm Connectivity USB Interface's Type A: 1 (for USB Memory, USB Document Camera, for Wireless LAN Unit, Firmware Update) USB Type B: 1 (for USB Display, Mouse, K/B, Control, Firmware Update) Analog Input: D-Sub 15pin: 1 (Blue molding) Composite: RCA x 1 (Yellow) HDMI: 1 (MHL not supported) Audio Input: 2 RCA (White / Red): 1</p>	1	
Photocopier	<p>35 copies per minute speed Scan Once, Print Many; Color Scanning 2400 X 600 dpi resolution A3 maximum paper size Warm-up time approx. 20sec 25%-400% zoom magnification Memory - Approx 1GB RAM, 60GB HDD Touch screen control panel 80,000 duty cycle / monthly volume Slim Design with Built-in Automatic Duplex Unit 110volts</p>	1	
Drone	<ul style="list-style-type: none"> - Strong structure & excellent stability prolong its lifespan. - Lighter than that of carbon plate lock (6 motor bases) used by the first generation. - Distribution board was lock by a box on it. It is built with beautiful exterior design, shielding the interference signal. - Drone arms are built with a horizontally folded structure. Its carbon tubes adopt a special-shaped structure (The end next to the center plate is square and the other end close to motor base is round). - Made of integrated aluminum alloy, the center plate lasts for long. - Arm Installation: Directly lock with the matching tube clamp. It is safe and fast. It improves the installation efficiency. 	1	

	<p>- A top cover above the center plate enhances strength, protects internal electronic components, and makes it waterproof.</p> <p>Specifications:</p> <ul style="list-style-type: none"> - Axis Numbers: 6-Axis - Recommended Load Capacity: 16KG - Wheelbase: 1670mm - Drone Frame Height: 600mm - Folded Size: 900mm - Medicine Tank Capacity: 15L - Center Plate: Integrated Aluminum Alloy (Including distribution board) <p>Recommended Power System (Not Included):</p> <ul style="list-style-type: none"> - Hobby wing COMBO XRotor Pro X8 Brushless Motor - Hobby wing 80A ESC - Hobby wing 3090 Fold Propeller 		
<p>CCTV 5-8 Camera</p>	<p>An Analogue, AHD, HD-CVI, HD-TVI, IP surveillance camera set 8-channel with 8 cameras 2560 x 1940 pixels and have 1 TB storage capacity. The recording takes place manually, according to a schedule, when motion is detected or permanently. Resolution of 2560 x 1940 pixels. Simply connect and operate. 1 TB WD Purple Surveillance hard drive optimized for "non-stop" recordings</p>	<p>1</p>	
<p>ID Card Printer Dual-Sided with Ethernet</p>	<ul style="list-style-type: none"> • High-speed printing engine • Uptime increasing with less staff interruption • Wide-range of optional encoding modules • Intuitive user interface • Compact and lightweight body • Low noise in service Wide-range & Field Upgradable Encoding Options • Contactless smart IC chip encoding modules • Contactless (RFID) encoding module • Magnetic stripe card encoding module Other Flexibilities • Module Flipper • Ethernet connection module • High-capacity input hopper (400 cards loader) <p>SPECIFICATIONS AND DETAILS</p> <ul style="list-style-type: none"> • Print Technology: Dye Sublimation (Direct-to-card) • Print Capability - Edge-to edge printing - One-sided or dual-sided printing¹ - Full color (YMCKO) and monochrome printing • Print Resolution: 300dpi • Display: LCM (Liquid Crystal Monitor) 	<p>1</p>	

	<ul style="list-style-type: none"> • Memory: 64MB • Print Speed² - Full color printing (YMCKO) up to 180 cards per hour - Monochrome black printing up to 1400 cards per hour • Card Format: - CR-80 ASO7810 (53.98mm x 85.60mm) - Thickness from 0.25mm ~ 1.0mm ~ (10mil~40mil) • Input Capacity: 100 cards (0.76mm / 30mil) • Output Capacity: 50 cards (0.76mm / 30mil) • Supported OS: Windows 2000, XP, Vista, Windows 7 (32/64-bit), Mac 10.6, 10.7, 10.8, Windows 8 (32/64-bit) • Bundled Software: CardDésireé CS • Operating Condition: 15~32 °c (59~89.6°F), 20~75% RH non-condensing • Print Media - Full panel YMCKO 400 roll (Ribbon only), 16 rolls in a carton - 1/2 panel YMCKO 560 roll (Ribbon only), 16 rolls in a carton - Monochrome Resin Black 1000 roll (Ribbon only), 16 rolls in a carton • Optional Encoding Modules - Contact smart IC chip encoding module - Contactless (RFID) encoding module (ISO 14443A & B, ISO 15693) • Other Option & Accesories - Flipper module - High-capacity input hopper (400 cards loader) - Ethernet TCP-IP connection module - Availability to be updated - cleaning roller (Dust arrester excluded) - Availability to be updated SOFTWARE Card Désireé CS • Friendly Template Design Interface • Convenient Database Connection • Batch Print Management • Superb Photo ID Editing Functions 		
<p style="text-align: center;">Sound System</p>	<p>Two PVi® 10 10" speaker enclosures Two PVi® 100 dynamic cardioid microphones Two speaker stands Includes PVi® 4B mixer Weight Packed: 81.00 lb(36.74 kg) Width Packed: 21"(53.34 cm) Height Packed: 28.5"(72.39 cm) Depth Packed: 20.75"(52.705 cm)</p>	2	
<p style="text-align: center;">TV</p>	<p>-Display diagonal: 127 cm (50") -Display resolution: 3840 x 2160 pixels -HD type: 4K Ultra HD -Display technology: LED -Screen shape: Flat - Smart TV. Motion interpolation technology: PQI (Picture Quality Index) 2800 -Native aspect ratio: 16:9 -Digital signal format system: DVB-C - DVB-T2. Wi-Fi, Ethernet LAN.</p>	1	

Refrigerator	<p>2 cu. ft. HD Inverter Bottom Mount Ref Energy Efficient Inverter Compressor 3 Bottom Freezer Drawers Double Fresh Zone Drawers (Ref Crisper) Independent Temperature Control No-Frost Eco-LED lights Spill-Proof Tempered Glass Shelves Recessed Handle Reversible Door Textured body (Rust and Stain Resistant) Ice Trays and Ice Cube Container 170W Input Power (H x W x D): 188 x 60 x 63 cm. Stainless Steel Door Finish</p>	1	
Coffee Maker	<ul style="list-style-type: none"> - Makes 10 cups with a water container capacity of 1.5L - Drip-stop device allows you to remove the jug anytime even while your coffee is brewing - Utilizes a permanent nylon V-shape filter that's easy to clean - Comes with a Water Level Window on both sides of the machine to indicate remaining water left - Auto-Off Function turns off your coffee maker 9 minutes after last usage - Jug warmer base keeps your coffee hot after brewing <p>SPECIFICATIONS: WHAT YOU GET: (1) Drip Coffee Maker (ICM 2.1 B) NET WEIGHT: 2.7kg MATERIALS: Metal and High Quality Hard Plastic DIMENSIONS: 42cm (L) x 27cm (W) x 32cm (H)</p>	2	
Sala	<p>Dimension: 2-Seater: 47"L x 27"W x 30"H 1-Seater: 22"L x 27"W x 30"H Materials: Fabric or Leatherette</p>		
FURNITURE, FIXTURE AND BOOKS OUTLAY			
Steel Cabinet (For files)	<p>4 DRAWER LATERAL FILE CABINET 4 Spacious and Deep Drawers, Perfect for Organizing Office Papers with 2 Adjustable Hanging Bar for Each Drawer Suitable for Hanging File Folders (Legal Size, Letter Size, A4 Size)</p> <p>INTERLOCK SYSTEM DRAWERS Counterweight System Ideal for Multi-Drawer, It is Vital that Only One Drawer at a Time can be Opened; Interlock Drawer Slide, Maximum Flexibility and Anti-Tilt; Ball Bearing Slide, Smooth Runners</p> <p>LATERAL FILING CABINET WITH LOCK Built-In Lock with 2 Keys; 1 Lock Secure all Four Drawers; Unique Key for Unique Office File Cabinet; Open</p>	5	

	<p>Drawer with Stylish Recessed Plastic Handle, Smooth and Silent Runners</p> <p>HEAVY DUTY LATERAL FILE CABINET Steel Construction and Reinforced Structure Ensure Longevity; Well-Made and Heavy-Duty File Cabinet, Strong Enough to Put Your Printer, Scanner, etc. on; Perfect Solution to Home and Office Lateral File Cabinet</p> <p>SKU: LFC-4D Material: Steel Metal</p> <p>Color: Powder Coated Light Gray/Beige Finish</p> <p>Assembled Dimensions:</p> <p>Length: 900mm Width: 450mm Height: 1380mm</p>		
Clerical Table	<p>Dimension: 47" x 23.5" x 29"</p> <p>For orders outside Luzon, please expect additional fifteen (15) days shipping due to airline safety restrictions</p> <p>With 1 door and 5 drawers (with lock)</p> <p>Easy to assemble</p> <p>laminated wood</p>	15	
Chair	<p>Mid-back Staff Chair, Mesh Back, fabric upholstered seat, Fixed PP Arms, Chrome Star Base, pneumatic height adjustment, weight capacity 200lbs, simple tilting mechanism.</p>	15	
Conference Table with Chairs	<p>Feature: HIGH END</p> <p>Specific Use: Conference Table</p> <p>General Use: Commercial Furniture</p> <p>Type: Office Furniture</p> <p>Mail packing: N</p> <p>Material: Wood</p> <p>Wood Style:</p>	1	

	<p>PANEL</p> <p>Place of Origin: Guangdong, China</p> <p>Brand Name: Hooye</p> <p>Model Number: HY-M01384#</p> <p>Product Name: High End Conference Room Table</p> <p>Certificate: ISO9001/ISO14001</p> <p>Warranty: 5-10 Years</p> <p>MOQ: 1 Pcs</p> <p>Packing: Carton Packing</p> <p>Service: OEM ODM Trial</p> <p>Item: 1-ELY-01C36/C48/C64</p> <p>Table top: 0.6MM imported natural veneer</p> <p>Surface: Environmental water paint</p> <p>Main Material: E1 MDF Melamine Board</p> <p>Chairs:</p> <p>SPECIFICATIONS: BASE TYPE: Chromed Steel BASE SIZE: 320mm BASE CAPACITY: 300kgs. GAS LIFT TYPE: 120D CASTER TYPE: PP</p> <p>MECHANISM TYPE: Tilt Lock Mechanism MECHANISM THICKNESS: 2.0mm CHAIR SEATING CAPACITY: 90kgs FEATURES: Tilt-lock function, Pneumatic Height Adjustment, 360° Swivel Function, CERTIFICATE: Some Parts are Bifma tested CLASSIFICATION STANDARD: CLASSIFICATION: MEDIUM DUTY USAGE: OFFICE USE</p>		
Executive Tables	Shape : Bar Material : Plate Style : Chinese-Style Model : 2017Sticker Executive Desk Edge	6	

	<p>Banding : Veneer Edge band Color : Red-Brown2017ARC Side Table, Red-Brown2015StraightTable Size : 1600*830*760,1800*910*760,2000*1020*760, Chair Paint : Environmental Protection Paint Hardware Accessories Description : High-Quality Hardware Guide Rail and Various Hardware Accessories: Portable Power, Free Combination, Removable Space : For Office, Commercial Places Applicable Number: Single</p>		
Executive Chairs	<p>Item Executive Chair Office Chair Arm Style Fixed Back Color Family Black Back Material Family Vinyl Seat Material Vinyl Back Material Vinyl Nominal Seat Height Range20 in to 24 in Seat Color Black Weight Capacity275 lb Assembled/Unassembled Unassembled Seat Height Min.20 in Seat Height Max.23 1/2 in Back Height29 1/4 in Arm Style Fixed Caster Type Multi surface Overall Height48 in <hr/> Overall Width28 in <hr/> Overall Depth29 1/2 in Seat Width20 1/2 in Seat Depth20 1/2 in Back Width20 in Number of Casters5 Number of Glides0 Cushion Thickness3-3/4 in Back Color Black Seat Tilt Backward15 Degrees Seat Tilt Forward15 Degrees Back Tilt Forward None Back Tilt Backward None Base Style5-Star Base Material Nylon Base Color Black Features High Back</p>	6	

Bookshelves	<p>Size: 78 x 29.5 x 174 cm (LWH) Color: French Walnut Materials: Laminated Particle Board Durable Easy to clean Stylish Very accessible price</p>	10	
Gang Chair	<p>Classification: 5-Seater Gang Chair Size: 286W x 57D x 80H cm Color: Red/Blue/Black/Gray Material: Chrome Base</p>	1	
Sofa	<p>Wooden Material : Rubber Wood Internal Filler : High-Density Sponge Applicable Occasions : Living Room Color : Single Person,Two-Men,Three Bits,Four Bits,Foot,Long Coffee Table,fang cha ji,3Person+Foot,4Person+Foot Style : Simple Style : Set For the Crowd : Adult Size : Wood Color (with Beige Cloth Bag), Wood Color (With Blue Cloth Bag),Walnut Color(With Blue Cloth Bag),Walnut Color(with Beige Cloth Bag) Specifications : Single Double Three Four-Seat Forms of Sofa : L-Shaped Whether Washable : Is Decorative Surface Material : Solid Wood</p>	1	

Section VIII. Checklist of Technical and Financial Documents

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class "A" Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);
or
- (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document,
and
- (c) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
and
- (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

- (e) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (f) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- (g) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;
or
Original copy of Notarized Bid Securing Declaration; **and**
- (h) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- (i) Original duly signed Omnibus Sworn Statement (OSS);
and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- (j) The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**

- (k) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);
or
A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

- (l) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;
or
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

II. FINANCIAL COMPONENT ENVELOPE

- (m) Original of duly signed and accomplished Financial Bid Form; **and**
 (n) Original of duly signed and accomplished Price Schedule(s).

Name of the Company: _____
 Address: _____

STATEMENT OF ALL ONGOING GOVERNMENT AND PRIVATE CONTRACTS, INCLUDING AWARDED BUT NOT YET STARTED

a. Name of the Contract b. Name of the Procuring Entity	a. Date of Contract		a. Kinds of Goods/Nature of Works b. Contract Amount or value		a. Value of outstanding contract b. Estimated completion delivery	
	a.	b.	a.	b.	a.	b.
GOVERNMENT						
a.		a.		a.		a.
b.		b.		b.		b.
PRIVATE						
a.		a.		a.		a.
b.		b.		b.		b.

This statement shall be supported by:

1. Notice of Award;
2. Contract, if applicable; and
3. Notice to Proceed, if applicable.

Submitted by:

Name of the Company: _____

Address: _____

STATEMENT OF SINGLE LARGEST COMPLETED CONTRACT

a. Name of the Contract	a. Date of Contract		a. Kinds of Goods/Nature of Works	a. Date of completion or delivery
	b. Contract Duration (No. of days or months)	b. Contract Amount or value/Adjusted Contract amount, if applicable		
a.	a.	a.		a.
b.	b.	b.		

This statement shall be supported by:

1. Notice of Award;
2. Contract;
3. Notice to Proceed; and
4. Certificate of Completion and Final Acceptance.

Submitted by:

