



Republic of the Philippines
Bangsamoro Autonomous Region in Muslim Mindanao
OFFICE OF THE CHIEF MINISTER

Bangsamoro Government Center, Governor Gutierrez Avenue, Rosary Heights VII, Cotabato City 9600

MEMORANDUM

Order No. 0598 *per*
Series of 2020

TO : ALL HEADS OF MINISTRIES, OFFICES, AND AGENCIES
Bangsamoro Autonomous Region in Muslim Mindanao

SUBJECT : Authority to Sign Job Order Contracts and Contracts of Service

DATE : October 9, 2020

In line with the delegated authority of Heads of Offices to sign appointments (Salary Grade 24 and below) in their respective agencies under Bangsamoro Autonomy Act No. 11, and in an effort to strengthen government efficiency, all duly appointed or designated Heads of Offices are hereby authorized to sign job order contracts and contracts of service in their respective agencies, subject to the following guidelines:

1. The hiring of contract workers shall be based on the need to augment the regular workforce of the ministry/agency/office, provided that the proposed hirees are qualified to perform the work to be assigned to them and that funds are available for the purpose.
2. A review of existing contracts of service and job order in the agency may be undertaken for purposes of renewal of previous contract workers, subject to the discretion of the head of office.
3. Contracts of service or job orders shall be for a specified period not exceeding twelve (12) months, without prejudice to early termination of contracts when the need arises.
4. All consultancy contracts shall still be submitted to the Office of the Chief Minister for review and approval.
5. No consultancy contract, contract of service or job order shall extend remuneration of more than the equivalent of a position with Salary Grade 20 of the Salary Standardization Law.

6. Contracts or service or job orders are subject to existing Civil Service rules and regulations, and CSC-DBM-COA Joint Circular No. 1, s. 2018 dated November 9, 2018.
7. Offices and agencies, including the Office of the Wali, whose funds are lodged in the Office of the Chief Minister shall continue to submit all contracts for approval by the Executive Secretary.
8. Ministries, offices, and agencies shall furnish the Office of the Chief Minister copies of all contracts of service or job order contracts no later than ten (10) days from their effectivity, for records purposes.

For information, guidance, and compliance.


AHOD B. EBRAHIM
 Chief Minister



Copy furnished:

- Commission on Audit-BARMM

Bangsamoro Autonomous Region in Muslim Mindanao
Office of the Interim Chief Minister
OFFICE OF THE CHIEF OF STAFF

RELEASED

BY : Piness Mamadra
 DATE : October 20, 2020
 TIME : 11:11 AM
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Bangsamoro Autonomous Region in Muslim Mindanao
OFFICE OF THE CHIEF MINISTER
Records Division, AMS

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BY : FATMA
 DATE : OCT 20 2020
 TIME : 2:02 PM



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 BY my DATE & TIME 11:20
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