

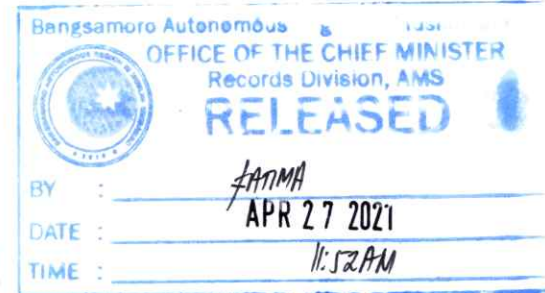


Republic of the Philippines
Bangsamoro Autonomous Region in Muslim Mindanao
OFFICE OF THE CHIEF MINISTER

Bangsamoro Government Center, Governor Gutierrez Avenue, Rosary Heights VII, Cotabato City 9600

MEMORANDUM

Circular No. 0025
Series of 2021



**TO : THE BANGSAMORO PARLIAMENT
MINISTRIES, AGENCIES AND OFFICES**
Bangsamoro Autonomous Region in Muslim Mindanao

**SUBJECT : GUIDELINES ON THE GRANT OF ECONOMIC RELIEF ASSISTANCE
ALLOWANCE FOR FY 2021 (RAMADHAN 1442)**

**DATE : April 27, 2021
Ramadhan 15, 1442 AH**

Pursuant to Proclamation No. 0002, series of 2021 dated February 24, 2021 "Declaring a State of Calamity in the Bangsamoro Autonomous Region in Muslim Mindanao" the grant of Economic Relief Assistance Allowance (ERAA) 2021 shall be guided as follows:

A. COVERAGE

The ERAA 2021 shall cover officials and employees of BARMM occupying Regular, Temporary, Coterminous, Casual and Contractual positions, as well as Extended Officials and Employees, and Contracts of Service (COS) and Job Order (JO) Workers.

B. AMOUNT/PAYMENT OF ECONOMIC RELIEF ASSISTANCE ALLOWANCE

- REGULAR, TEMPORARY, COTERMINOUS, CASUAL and CONTRACTUAL, and EXTENDED PERSONNEL.** - The amount of ERAA 2021 is equivalent to one (1) month basic salary per official or employee who has rendered at least an aggregate or a total of three (3) months of satisfactory government service as of April 15 of the current year.

Those who have rendered less than a total or an aggregate of three (3) months of satisfactory government service as of April 15, 2021 shall be entitled to a pro-rated share of ERAA 2021 as follows, but not less than Ten Thousand Pesos (PHP10,000.00), whichever is higher:

Length of Service	Percentage of Incentive
2 months but less than three months	70%
1 month but less than two months	50%
less than 1 month	30%

2. **CONTRACTS OF SERVICE AND JOB ORDERS.** - All workers whose services are engaged through JO or COS and whose contracts are still effective as of April 15, 2021 may be granted a one-time ERAA 2021 not exceeding Ten Thousand Pesos (PHP 10,000.00) each.
3. **EXCLUDED FROM THE COVERAGE.** Personnel falling under the following cases/circumstances are not entitled to ERAA 2021:
 - a. Those who are absent without leave (AWOL);
 - b. Those who have been hired not as part of the organic manpower of the Ministry/Office/Agency but as consultants or experts to perform specific activities or services with expected output, as well as student laborers and apprentices.

C. FUNDING SOURCE

1. The amounts required for the payment of the ERAA 2021 to Regular, Temporary, Coterminous, Casual, Contractual, and Extended personnel shall be sourced from the following:
 - 1.1 From the available released allotment for Personnel Services in the Ministry/ Office budget;
 - 1.2 From the unreleased allotment for Personnel Services in the Ministry/Office budget covering the period from January 2021 to March 2021, subject to the submission of a Special Budget Request to the Ministry of Finance, and Budget and Management.
 - 1.3 For Extended personnel, the amounts may be charged against the Miscellaneous Personnel Benefit Fund, subject to the submission of a Special Budget Request which includes the list of authorized extended personnel of the Ministry/Office.
2. The amounts required for the payment of the ERAA 2021 to COS or JO workers shall be charged against the available allotment for Maintenance and Other Operation Expenses (MOOE) in the Ministry/Office Budget.

This Memorandum Circular shall take effect immediately.

Bangsamoro Autonomous Region in Muslim Mindanao
Office of the Interim Chief Minister
OFFICE OF THE CHIEF OF STAFF

RELEASED

BY : Princess Tahir
DATE : 4/27/2021
TIME : 11:12 AM
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AHOD BALAWAG EBRAHIM
Chief Minister



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